

a Jacobs company

November 10, 2020 CH2011-03

From: Ty Blackford, President and CEO

To: CHPRC Employees (please cascade)

Subject: PRACTICE COVID CONTROLS

As we have seen increasing numbers of COVID-19 cases across the country, state, region and local community, I need your help.

Please stay home if you are sick, if you have been tested for COVID-19, or if you have closely associated with someone who is exhibiting symptoms and/or has been tested for COVID-19. Remember your obligation to conduct a temperature and health check before you come to work. If you are in doubt about having any COVID-19-like symptoms, stay home and call your manager. Additionally, when you are out in our community during off-work hours, please practice social distancing, wear face coverings and adhere to the other controls that we have adopted and that have proven effective here on the Hanford Site.

At work, we don't act until we are confident we can perform the work safely. Please adopt that perspective with your health. If you aren't sure of your health or aren't sure if you may have been exposed to COVID-19, don't come to work.

The CHPRC and Hanford workforce have an outstanding safety record. We practice safety 24/7 – taking the safety practices that we use here at work home to help keep our friends and families safe. Please do the same thing with the COVID-19 controls we use here at work.